

Graduate Student Travel Funds Request Form

The following guidelines will be used in allocating graduate student travel funds:

- Support will be allocated to graduate students who are attending or presenting a paper/poster at a professional scholarly meeting
- Support confined to graduate students in the ENR Graduate Program and Environmental Science Graduate Program students who have an SENR faculty member as advisor.
- Support will be limited each academic year (autumn - summer) to a **maximum** of \$300 for attendance or \$800 for a presentation.
- Support could be based on the continued availability of funds, number of applications/requests, proximity of destination to Columbus or Wooster, and/or the number of students traveling to a common destination meeting.

Student _____ Date of Request _____
Last Name First Name

Email _____ OSU ID No. _____

Name of meeting, professional society/association, conference or symposia

Location of meeting _____ Dates(s) of meeting _____

Title of paper/poster or anticipated title/subject

Presenting: ☐ Yes ☐ No

Mode of Presentation:

☐ Paper/verbal ☐ Poster

Mode of Travel:

☐ Air ☐ Auto/Ground ☐ Car pool with other students/faculty

If car pooling with other students, please provide students' names:

Faculty Advisor's Action:

☐ Approved Signature _____ Date _____
Faculty Advisor

Associate Director's Action:

☐ Approved Amount Approved \$ _____ Signature _____ Date _____
Associate Director

☐ Not Approved Reason _____

Upon approval of these funds, submit form to Trish Taylor (taylor.2961@osu.edu). If submitting this form through DocuSign, this will be done automatically.



THE OHIO STATE UNIVERSITY

COLLEGE OF FOOD, AGRICULTURAL,
AND ENVIRONMENTAL SCIENCES

School of Environment and Natural Resources

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