CAREER DEVELOPMENT NEWSLETTER

HOT JOBS – SUMMER EDITION

We are starting to see an uptick in the regularity of Autumn semester jobs being posted. We anticipate a few additional positions to be posted next week in the area of sustainability / energy audits and community development in the Columbus area. Keep an eye on your email as some positions have a very quick application period.

Job posting from one of our alumni, Jeff Dillon, Education Coordinator at the **Alaska Sea Life Center** : their center has a posted opening for an Education Specialist.

Go Sustainable Energy is seeking full or part-time paid interns for the 2016 fall semester. Go is an energy-efficiency consulting firm based in Columbus with offices in Dayton and Cleveland. The open internship is in the Columbus office, which is conveniently located on High Street in Clintonville, just a few miles north of campus, and can be reached by bus, bicycle, or car.

Go is a fun, progressive firm that advises commercial, industrial, and utility clients on ways to reduce energy consumption.
Successful candidates will have a scientific or technical educational background. Interested? Please send a resume to:resumes@gosustainableenergy.com.

Student IT Assistant   The Department of Agricultural, Environmental, and Development Economics (AEDE) seeks an undergraduate student assistant to work 10 hours/week in support of the department's IT functions. Of particular importance, the student worker will serve as the primary contact for management of the department's website (aede.osu.edu) under the supervision of the department's Systems Manager.

The student worker will perform the following duties:

· Help to maintain the AEDE website by posting and tagging content
· Assist AEDE faculty and graduate students in maintaining active website profile pages and research/extension content
· Work with the AEDE Student Services Center staff to maintain updated recruitment website content

- Assist in general website maintenance to ensure user access and liaise with staff in the College of Food, Agricultural, and Environmental Sciences regarding technical updates
- Develop technical documentation for the website and other IT functions
- Assist in phasing out the department's Intranet and managing internal files on BuckeyeBox
- Assist in network, hardware and software troubleshooting
- Assist in performing preventative maintenance and upgrades on computer systems
- Perform special projects as determined by the information systems staff

Required skills/experience:

- Previous experience as a website administrator, with HTML, and with working with CMS systems such as Drupal
- Familiarity with basic networking concepts and experience with troubleshooting IT-related problems
- Knowledge of desktop, laptop and mobile device computing operating environments including Windows, Android, Mac OS and iOS
- Ability to work independently and as a part of a team
- Ability to communicate effectively and clearly with a wide variety of people

Ideal candidates will be a year or more away from graduating. Employment requires the completion of a background check.

To apply, please email a resume and cover letter to Joel Yoder at yoder.161@osu.edu by August 17, 2016.

The Nature Conservancy has a current opening in Rock Creek, Ohio for a Preserve Manager.
Campaign Coordinators and additional positions currently open with 360 Campaign.

Zero Waste Tailgate Lot Manager – Internship: linked here

Be sure to check out the opportunities on HireaBuckeye and visit with one of our Career Development advisors.

We can help you quickly network and identify job opportunities. *To schedule an appointment with Trish Raridan Preston in ENR or Mary McLaughlin in CFAES (including EEDS), call us at 614-292-2265.*

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