

## **SCHOOL OF ENVIRONMENT AND NATURAL RESOURCES CAREER SERVICES NEWSLETTER – FINAL COUNTDOWN EDITION**

**JANUARY 16, 2015**

Career Expo is next THURSDAY, JANUARY 22nd from 10a - 3pm in the Ag Admin Auditorium. By the traffic in my office today, I'm guessing you are all well aware and [getting ready is a priority](#) for you this long holiday weekend.

If you haven't worked on your resume yet, do it today! [Here is a link](#) to a simple student oriented resume that works well for internship seekers. One thing to note, the old rules of how to write a resume are starting to shift and change. You may get a lot of advice from parents or even from other teachers that suggest you must do it one particular way. [Here's a good article that talks about the evolution of the resume.](#)

So, here is my last minute advice for you:

1) **Get your dress outfit ready** this weekend so you don't have to worry about it next week. Not sure what to wear still? Check [THIS](#) out.

2) **How many resume copies should I bring?** One for every company in the room. Well, almost everyone. Networking is the KEY to finding a job. Just because you don't desire to work in Ohio or you think a particular company may not have anything to offer you - think again. That leads me to #3.

3) **Talk to everyone (almost) in the room.** I had more than one EEDS student surprised today to hear that one of our recruiters who runs a summer camp is not just looking for environmental education students but also wants sustainability students interested in developing projects for their overall operations. A list of companies attending can be found [HERE](#) and there are still a few more in the process so expect to see this list grow next week.

The world is a small place. You never know who [you may speak to](#) here in Ohio that has a colleague that works in a similar position in CA or UT, where you would love to end up someday. Work the room, network, take advantage of the opportunity.

4) **Carry your resumes in a padfolio** or some other nice folder. Don't pull them out of an old ratty folder. Think perfect presentation!

5) **Start at one side of the room**, then move to the other and ping back and forth so you aren't necessarily just going from one table to their neighbor and so

on. There will be a packet you can pick up as you register that lists all the companies and where they are at - use that as your check off list to mark where you have been.

6) **Plan at least an hour** to see most of the companies. If you can stay for two, even better.

7) **View the companies websites** and for EVERY COMPANY prepare and write down ONE question for them. That way you have a conversation starter.

"Hi, thank you so much for coming to campus today to meet with us. My name is Molly and I'm a Junior majoring in Environmental Science. I had the opportunity to check out your website earlier this week and I noticed you recently completed a project in West Virginia for their watershed group. That sounded amazing. Can you tell me more about it?"

Show them you have done your homework.

8) **Follow up.** Ask for a business card. Send them an email later on thanking them for their time and coming to campus. That's how networking works - work on building the relationship.

You will find a few more tips [HERE](#) that Adam and I have put together for you.

I'll be checking email all weekend as best I can and responding to last minute resume questions, etc.

Can't wait to see you all next week at the expo! I hope you all feel prepared and feel like we have done a good job at getting you ready. If there is anything more I can do to help you prep for the big day – please drop me a note ([raridan-preston.1@osu.edu](mailto:raridan-preston.1@osu.edu))